

Welcome!



Student guide School Year 2024 – 2025

+ Safety and comfort

CONTACT INFORMATION

Borgå folkakademi

Street address: Runebergsgatan 16–18

Postal address: PB 157, 06101 Borgå

Tel (Information): 019 - 5769 500

info@akan.fi www.akan.fi

Information office open

Weekdays 09:00-15:00 hrs, reception 12:00-12:30 hrs,
closed 11:15-12:00 hrs.

Administration

Ingela Dahlqvist, Principal, ingela.dahlqvist@akan.fi - 0400 150108

Johan Mattsson, Finance Manager, johan.mattsson@akan.fi – 044 7350450

Nina Wackström, Course Planner, Open University, nina.wackstrom@akan.fi - 040 5687027

Carina Nyholm, Clerk, Financial assistant, info@akan.fi - 019 5769500/ 0400 570 467

Programme Directors

Peik Holländer, Programme Director EfterNian, peik.hollander@akan.fi - 0400 622461

Hanne Kauppinen, Programme Director Dance, hanne.kauppinen@akan.fi - 040 1830993

Maria Ingman, Programme Director Svenska - Int. Swedish Course, - maria.ingman@akan.fi - 044 9143612

Christina "Chrusse" von Pfaler, Programme Director Dog Consultant, christina.vonpfaler@akan.fi - 050 3472596

Martin Paul, Programme Director Nylands Teaterlinje, martin.paul@akan.fi– 040 7223925

Teachers

Jakob Simola, Teacher for Svenska - Int. Swedish Course, jakob.simola@akan.fi - 044 9779239

Kitchen, cleaning and caretaker

Maj-Gret "Maja" Saarinen, Head Chef, maj-gret.saarinen@akan.fi - 044 7350451

Mia Kullberg, Chef, mia.kullberg@akan.fi

Gunilla Sandström, Cleaner, gunilla.sandstrom@akan.fi - 040 5717036

Peter Ek, Janitor, peter.ek@akan.fi - 040 8495306

Renja Örn, Cleaner's help

Patrik Korhonen, Kitchen help

Casper Gustavsson, Janitor's help

Student Welfare Group

The school has a Student Welfare Group consisting of **the curator, school psychologist and Peik Holländer.**

Group members can be contacted concerning problems or questions. All discussions are confidential.

Dormitory responsible

Peik Holländer is responsible for the dormitory for the 1st floor at Tegelhuset.

Maria Ingman is responsible for the dormitory for the 2nd floor at Tegelhuset.

Teacher representative on the Student council: Jakob "Jacke" Simola and Maria "Trolle" Ingman

Responsible for technique: Peik Holländer

SCHOOL YEAR

Our school year consists of 25h per week during 36 weeks from 19.8.2024 to 23.5.2025.

Autumn semester 19.08 - 20.12.2024

Spring semester 07.01 - 23.5.2025

Lesson times

Lesson 1 09:00 - 09:45 hrs.

Lesson 2 09:50 - 10:35 hrs.

Lesson 3 10:45 - 11:30 hrs.

Lunch

Lesson 4 12:30 - 13:15 hrs.

Lesson 5 13:15 - 14:00 hrs.

Coffee

Lesson 6 14:30 - 15:15 hrs.

Lesson 7 15:15 - 16:00 hrs.



Meal times

Breakfast 07:30 – 09:00 hrs.

Lunch 11.30 – 12.30 hrs.

Afternoon break 14.00 – 14.20 hrs.

Dinner collected during lunch

Extra school days

Sat 8.3.2025 - Elevförbundsdagen

Holidays

Autumn break – Thu. 17.10.2024 – Fri. 18.10.2024

Christmas Holiday - Sat. 21.12.2024 – Fri. 06.1.2025

Winter Break – Mon. 17.2 – Fri. 21.2.2025

Easter Holiday – Fri. 18.4 – Mon. 21.4.2025

Other

School photography - Thu. 22.08.2024 10:00 am.

Evacuation exercise - Tue. 3.9.2024 10:00 am

Fire drill – date will be announced later

Graduation Day - Friday 23.5.2025

Moving out day from both dormitories 23.5.2025 at 15.00 hrs.

Internship period

Internship - 31.3 - 11.4.2025 (weeks 14-15)

Other public holidays

Independence Day – Fri. 6.12.2024

First of May – Thu. 1.5.2025

Extra day off – Fri. 2.5.2025

SAFETY AND COMFORT

1. Follow the residence rules and show respect for others.
2. Respect the school hours, be on time!
3. Smoking is only allowed in the designated smoking area (=rökruta).
4. We recycle waste; glass, metal, paper, cardboard and bio-waste.
5. You have access to Wi-Fi-connection.

The service is free of charge, but the school does not guarantee that the wi-fi connection will be available at all times.



STUDY GRANT AND CERTIFICATIONS

For Finnish students there is information about student support and housing allowance at www.kela.fi/web/en

For Swedish students, please visit www.csn.se and for Norwegian students, please visit www.lanekassen.no

From the Information office (=kansli) you will get the certifications you need for the bus- and train card.

THE INFORMATION OFFICE

The information office is located in Stenhuset, which is open on working days between 9-15. Reception time for students is at 12-12:30, but if you have urgent matters you can come in at other times. The office is closed 11-11:45 for lunch. Any changes regarding accommodation, or anything else that may affect the tuition fee, we ask you to notify the information office, not only your teacher.

SCHOOL NURSE AND COUNSELOR

If you become ill, notify your teacher or the office immediately.

School health care nurse

Has reception at Lypa Monday, Wednesday, Friday and at Borgå Gymnasium Tuesday and Thursday. Open reception (without appointment) between 7.30 – 8.15 and at 12 – 1 p.m. Other times by agreement.

Health care nurse

Katariina Westerlund

Tel. 040 765 22 88 (available between 12-1pm) katariina.westerlund@itauusimaa.fi

Curator

Reception at Akan Thursdays by arrangement

Gina von Schoultz Tel. 040 489 5757

School psychologist (only for EfterNian students)

Appointment by phone Tuesday, Wednesday, Friday

Emilia Ek-Söderström Tel. 040 354 7287 emilia.ek-soderstrom@itauusimaa.fi

EMERGENCY CASES

Emergency number 112

Näse Health Care Centre

In case of illness, you can go during the daytime (weekdays 8-15.30 hrs.)

to Näse Health Care Center, [Askolins väg 1](#) (Askolinintie 1), phone **019 5600 400**

Emergency Assistance

Call the Emergency Assistance before visiting Porvoo Hospital, Reception **116 117** (0 €).

The Emergency Assistance provides advice and evaluates your situation by phone.

The service focuses on emergency cases and works 24 hours a day.

Jour polyclinic at Porvoo Hospital

[Sjukhusvägen 1](#) (Sairaalanatie 1), 06150 Borgå, 3rd floor (entrance floor) The Emergency has a separate entrance.

Phone **019 548 255** (relative inquiries)

Safety and comfort

Borgå folkakademi is a discrimination free zone. Bullying, discrimination or sexual harassment is not tolerated. Please contact your teacher or the Student welfare group if you experience or witness this.

Drugs and alcohol are not allowed on school premises.

Show consideration to everyone and be on time.

Do not disturb our neighbours. We want to keep our good relations.

We recycle paper and plastic in every classroom. Do not litter in public areas or in the school yard. We all want to work in a tidy and pleasant environment.

Make sure to clean up any public areas in the school after using them.

Smoking is ONLY allowed in the designated smoking area. Do not smoke on the streets in the immediate vicinity of the school!

Car parking in the school yard is only permitted with a parking permit.

The school is not responsible for the students' property.

If you cause damage to the property of the school or other students' properties, you must compensate for the damage.

If you get sick or must be absent for some other reason, immediately inform your teacher or the Information office. To be absent without valid cause is not acceptable.

A student who does not follow the school's rules can be suspended for a term or entirely.

We wish you a pleasant year with us!